

Advanced Energy Rebuild Program Application Checklist

For homes red-tagged by CAL FIRE from the 2017 and 2018 northern California wildfires in PG&E, MCE, and/or Sonoma Clean Power territory.

Below is a list of items required at application in addition to the application file:

1. **Completed and signed application**
 - The application can be found through [this link](#)
2. **Submit a W-9 Form:**
 - Please submit a [W-9 Form](#) for the Tax ID or Social Security Number listed on your application.
 - This should be completed by the payee.
 - The address listed on the W-9 should be currently valid as it will be used for the upfront incentive payment that is sent at enrollment. An updated address will be collected before the final incentive is sent.
3. **Title 24 forms and files:**
 - PDF copy of the Certificate of Compliance Form (CF-1R) signed by a Certified Energy Analyst (CEA)
 - Electronic input files (energy models) were used to generate the signed CF1R. This file will have file extension “.bld” for EnergyPro or “.RIBD” for CBECC-Res. Please note – only plans on the application should be submitted.
4. **A complete set of construction plans which contain the following:**
 - Architectural, Electrical, Mechanical, and Plumbing (as applicable or available)
 - A window and door schedule showing sizes and includes ALL skylights (if not shown on the floor plan)
 - Elevation, wall, roof, floor construction assemblies
 - Plans must be submitted electronically as a PDF file
5. **A site plan with a North arrow**
6. **PG&E bill:**
 - This can be a former or current bill that shows the address being rebuilt on received service from PG&E prior to the fire
 - If you owned a home on a property that was red-tagged by CAL FIRE, and are rebuilding your home at a new address, please provide a PG&E bill from the red-tagged site
7. **HERS registry sharing, done by your HERS rater or energy consultant:**
 - For **CaICERTS**:
 - Please share the project with “TRC Energy Services” in the registry.
 - If we do not appear in your list of Energy Consultants, you may need to add us.
 - For **CHEERS**:
 - Please add “TRC Solutions” to the project member team.
 - If the project is a custom home, let us know who is listed as the “builder”.
8. **A list of lots and addresses (required for production home projects only – not custom homes):**
 - The orientation for each lot MUST be listed next to the address.

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- Be aware that any lots that have begun HERS testing or that have already installed drywall PRIOR TO the project's eligibility date will NOT be eligible to receive incentives. Please be sure to remove any such lots from your application and lot list.

Once the application package is complete the project will then move to plan review. After plan check is complete the project will be submitted to PG&E for final approval and enrollment in the program. At that point incentives will be reserved for the project and the upfront incentive payment will be mailed. **Please be aware that according to submittal requirements, projects will not be accepted after drywall has been installed or HERS testing has begun unless the eligibility date has been reserved.**

Applications packages can be submitted by Email: rnc@trccompanies.com

Let us know if you have any questions or need any assistance with the application process.